



FOR INTERNAL USE ONLY

Date Received: _____

Check #: _____

Amount: _____

Retail Food Establishment License Application

Effective Date, September 1, 2025

Incomplete applications, or applications without payment (if required), will not be processed.

Ownership type:				
☐ Individual ☐ Corporation (LLC, LLP, S-Corp, etc.) ☐ Non-profit (includes government)** ☐ Other				
Full legal name of owner, corporation, or non-profit:				
Trade name (DBA):			Contact name (on site):	
Email:			Business phone number (on site):	
Physical address of business:			City:	State: Zip:
County where business is located:		Owner Primary phone number:	Owner Secondary phone number:	
Mailing address (if different from above):			City:	State: Zip:
Date you started the business: ☐ Seasonal Operation Please indicate the months, days, and hours you are operating: ☐ Year-round Operation				
In consideration thereof, I do hereby certify that I have complied with all items of sanitation as listed in the Colorado Retail Food Establishment Rules and Regulations (6 CCR 1010-2), and that I have complied with all orders given me by authorized inspectors of the Colorado Department of Public Health & Environment, or local board of health. I also agree that in the event sanitation items are not complied with, I will discontinue serving food until such time as requirements are met.				
Signature:		Title:	Date:	

Check the appropriate license type from the list below. This is your license fee.

License Type	Code	Fee
☐ Restaurant (0-100 seats)**	3000	\$481.00
☐ Restaurant (101-200 seats)**	3100	\$538.00
☐ Restaurant (>200 seats)**	3200	\$581.00
☐ Limited Food Service**	2000	\$338.00
☐ Mobile Unit (limited/prepackaged TCS)**	6200	\$338.00
☐ Mobile Unit (full food service)**	6300	\$481.00
☐ Grocery Store (0-15,000 sq ft)**	4000	\$244.00
☐ Grocery Store (>15,000 sq ft)**	4150	\$441.00
☐ Grocery Store w/ Deli (0-15,000 sq ft)**	5000	\$469.00
☐ Grocery Store w/ Deli (>15,000 sq ft)**	5150	\$894.00

License Type	Code	Fee
☐ School Cafeteria	1000	\$0.00
☐ Correctional Facility Kitchen	1000	\$0.00
☐ Health Care Restaurant (0-100 seats)**	3000	\$481.00
☐ Health Care Restaurant (101-200 seats)**	3100	\$538.00
☐ Health Care Restaurant (>200 seats)**	3200	\$581.00
☐ Oil & Gas Temporary	7000	\$1,1063.00
☐ Special Event**	8000	Set locally

These new license fees go into effect September 1, 2025. You will be invoiced for your license fee at a later date upon completion of your plan review.

Total Due: \$ Make checks payable to NCHD

Mail payment and completed application to:
 Northeast Colorado Health Department
 700 Columbine Street
 Sterling, CO 80751

Questions?

Call: (970) 522-3741 Visit: www.nchd.org

**To qualify for a No-Fee License, you must meet one of the following criteria from §25-4-1607 (9)(a): (I) Public or nonpublic school for students in kindergarten through twelfth grade or any portion thereof; (II) Penal institution; (III) Nonprofit organization that provides food solely to people who are food insecure, including, but not limited to, a soup kitchen, food pantry, or home delivery service; and (IV) Local government entity or nonprofit organization that donates, prepares, or sells food at a special event, including, but not limited to, a school sporting event, firefighters' picnic, or church supper, that takes place in the county in which the local government entity or nonprofit organization resides or is principally located.